

Government of Odisha Cooperation Department

Recruitment of Chief General Manager (General), Odisha State Cooperative Bank

Applications are invited in the prescribed format from intending candidates fulfilling the eligibility criteria stated below for the post of Chief General Manager (General) of the Odisha State Cooperative Bank.

1) Eligibility Criteria :

- The candidate should preferably be below 52 years of age as on 01.04.2018. In deserving cases, upper age limit may be relaxed.
- The candidate should at least be a Post Graduate in Commerce or Economics/ MBA with Finance specialisation/ Chartered Accountant.
- The candidate should preferably be a Certificated Associate of Indian Institute of Bankers (CAIIB).
- The candidate should have at least six years work experience at the middle / senior level in the Banking sector. Senior / middle level for the purpose shall be taken as the third level (scale / cadre) onwards (i.e. excluding the first two levels (scales / cadres) in the officer cadre) or as the highest two levels (scales / cadres) below the level of CEO.

2) Tenure of the post :

The candidates conforming to the eligibility criteria and working in Scheduled Banks/ Government of India/ Government of Odisha/National Bank for Agriculture & Rural Development may apply for the post with the condition that the appointment shall be for a tenure of 3 years either on contractual basis or on deputation. The eligible candidates of the Odisha State Cooperative Bank may also apply. However, the performance will be reviewed at the end of every year and if the performance is not found satisfactory, the contractual appointment / deputation shall be terminated by giving three months notice. The contractual / deputation period may be renewed on review of performances at the end of the period.

3) Job responsibilities :

The Odisha State Cooperative Bank is the Apex Organisation of the Short Term Cooperative Credit Structure (STCCS) of the State comprising the State Cooperative Bank at the State Level, 17 Central Cooperative Banks (CCBs) in the middle rung and 2708 Primary Agriculture Cooperative Societies (PACS) at the grassroots level. The STCCS primarily caters to the agricultural credit requirement of the State by enrolling the agricultural families (55 lakh) as members of the PACS and providing them agriculture credit through Kisan Credit Cards/ RuPay Kisan Cards. As on date, the STCCS provides around 65% of the crop loans dispensed in the State and around 50% of the agricultural credit provided. All the CCBs are licensed under Section 22 read with Section 56 (o) of the Banking Regulation Act, 1949 (As Applicable to Cooperative Societies). However, the PACS do not form a part of the banking industry. The Odisha State Cooperative Bank being the leader of the STCCS is expected to formulate policies for development of the agrarian economy of the State at large, implementation of various schemes of the State Government and Central Government. The Chief General Manager (General) is expected to assist the Chief Executive Officer to liaison with the Reserve Bank of India, National Bank for Agriculture and Rural Development, Government of Odisha, Government of India on various aspects. He/ She has to guide the tiers down below to accomplish the stated objectives. He/ She will also be responsible for compliance of various statutory provisions as laid down in the Banking Regulation Act, 1949 (AACCS), Reserve Bank of India Act, 1934, Negotiable Instruments Act, 1881 etc. and he / she will also be responsible to ensure compliance of all these aspects by the affiliated Central Cooperative Banks.

The Chief General Manager (General) shall be a self motivated person and would be capable to facilitate creation of an environment to groom the human resources to excel in their work situation and to shoulder higher responsibility in future. The functional General Managers may report to him from time to time to discharge their responsibilities. He/ She may groom himself/ herself to take over the responsibility of the Chief Executive in the future, if found suitable. He/ she should have fair knowledge regarding the provisions of various statute that are relevant to discharge his / her responsibilities.

4) Scale of Pay & other Allowances :

The post shall carry the scale of pay of Rs.72800-2250(1)-75050-2400(2)-79850-2500(3)-87350-3000(5)-102350 (12 years) and Grade Pay of Rs.10,000/-. Dearness Allowance as applicable to the Bank employees as communicated by Indian Banks Association from time to time and other allowances like House Rent Allowance, Medical Allowance, Conveyance Allowance and Travel Expenses etc. shall be as per the Rules of the Odisha State Cooperative Bank. In deserving cases, pay protection may be allowed.

5) Process of Selection:

The selection may be through a Written Test followed by Interview or by Interview alone by a Committee to be constituted for the purpose.

6) Verification of certificates at the time of Viva Voce Test :

- a) Matriculation/ High School Examination Certificate or an equivalent certificate to establish the date of birth.
- b) All certificates pertaining to the career of the candidates as mentioned in the Application Format.
- c) Experience Certificate as mentioned in the Application Format.
- d) 3 copies of Colour Pass Port Size photographs.

7) How to apply:

The candidates have to submit the filled in application in the prescribed format alongwith self-attested photocopies of all the required certificates / testimonials. They have to submit No Objection Certificate for applying to the post from their respective employers.

8) Last date of submission of application :

The application should reach the Additional Secretary, Cooperation Department, Odisha Secretariate, Bhubaneswar . 751 001 **on or before 26.06.2018**. Any application received after the stipulated date will not be considered. Applications of ineligible candidates shall be summarily rejected and no correspondences in the matter of rejection shall be entertained on any circumstances. Intending candidates are, therefore, advised to make a self assessment of their eligibility for the post before submitting the application.

Joint Secretary to Government

**Government of Odisha
Cooperation Department**

Application Format

**Application for the post of
Chief General Manager (General), Odisha State Cooperative Bank**
(Fill all columns in legible capital letter and use 21 Cms. X 34 Cms. size paper)

To
**The Commissioner-cum-Secretary,
Cooperation Department,
Government of Odisha**

<p>Paste your recent passport size photograph and sign it across</p>
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Sir,

With reference to the advertisement in _____ dated _____, I submit my application in the prescribed format for the post of Chief General Manager (General), Odisha State Cooperative Bank, Bhubaneswar.

- 1. FULL NAME : (IN BLOCK LETTERS) (as it appears on your educational certificates)**
(leave one space blank between two parts of your name)

- 2. ADDRESS FOR CORRESPONDENCE : (IN BLOCK LETTERS)**

- 3. INDICATE CATEGORY OF WHICH YOU BELONG TO BY MARKING "X" IN THE APPROPRIATE BOX.**

SC

ST

SEBC(OBC)

GEN / OTHERS

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(PLEASE ATTACH ATTESTED COPY OF Certificate wherever necessary)

12. EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS : (as on 01.04.2018)

Details of Matriculation / Higher Secondary School Examination / Graduation / Post Graduation as per the eligibility criteria prescribed for the posts concerned in the advertisement (as on the date of application)

If all the information in these boxes is not provided, the application will be rejected.

Particulars of Educational qualifications as per eligibility criteria	Name of the Institution/ University	Division	Percentage

13. PARTICULARS OF EXPERIENCE INCLUDING THE PRESENT OCCUPATION / JOB

(As on the date of application) :

Name of the employer(s) firms etc. and the nature and details of activities carried out by the employer	Designation and rank if any	Period of service		Length of service years, Months, Days	Nature of duties performed in detail	Remarks (Reasons for leaving service)
		From	To			

14. LANGUAGES KNOWN :

Sl. No.	Language	Read	Write	Speak
1	ODIA			
2	ENGLISH			
3	HINDI			
4	OTHERS			

(Mark % in the appropriate Box)

DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/ appointment is liable to be cancelled/ terminated. I am willing to serve in Odisha and undertake tours to various parts of the State to discharge my duties. I agree that any legal proceedings in respect of any matter (s) claims or disputes arising out of this application and/ or out of said advertisement can be instituted by me only at Courts/ Tribunals/ Forums at **Bhubaneswar** only shall have sole and exclusive jurisdiction to try the cause/ dispute. I undertake to abide by all the terms and conditions mentioned in the advertisement No. _____ dated _____

Place :

Date :

SIGNATURE OF CANDIDATE