


THE ODISHA STATE COOPERATIVE BANK LTD.
Pandit Jawaharlal Nehru Marg, Bhubaneswar – 751 001

Ref. No. OSCB/ 8188 / 2018-19

Date : 19/02/2019

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited from reputed printing firms for printing and supply of stationary items for Odisha State Coop. Bank Ltd, Bhubaneswar. The detailed list of items is given below.

SI No.	Description of Item	Qty.	Rate in figures	Rate in words	Amount
01	Voucher Cover	5000 nos.			
02	Flat File	1000 nos			
03	Attendance Register	20 nos			
04	Letter Inward Register	10 nos			
05	Letter Outward Register	20 nos			
06	Denomination-cum- Cash Movement Register	10 nos			
07	Notesheet	100 nos			
08	Envelope 11"x 5"	4000 nos			

The printing firms are required to enclose their valid registration and GST details with the quotation. The quotationers may contact Sri Aditya Prasad Pradhan, Officer I/c Stationary at Head Office of OSC Bank situated at Pandit Jawahar Lal Nehru Marg, Bhubaneswar-751001, Telephone No.0674-2375167 for any clarification and checking of the samples. The rates should be inclusive of GST, taxes, royalties and delivery to the site. The quotations should reach the undersigned by 05.03.2019 by 2.00 PM through Speed Post/ Registered Post and the same will be opened at 4.00 PM in the presence of quotationers or their authorized agents. The quotations should be addressed to the General Manager (HRDD), Odisha State Coop. Bank and rates should quote both in figures and words.

The authority reserves the right to reject any or all the quotations without assigning any reasons thereof and also not bound to accept the lowest quotation.


General Manager (HRDD)

Memo No. 8189 / Dated: 19/02/2019

Copy to Notice Board of Head Office/ all branches of the bank of OSCB with a request to display the notice in their notice board for wide circulation.


General Manager (HRDD)

Memo No. 8190 / Dated: 19/02/2019

Copy to System Analyst, DIT for publishing the Notice in the Bank Official website for wide circulation.


General Manager (HRDD)